



National Society Daughters of CSA Officers Corps

Instructions for Membership Application

PLEASE READ BEFORE STARTING YOUR APPLICATION

We are pleased to welcome your interest in our society. Female descendants (over the age of 12-years) as determined and documented at birth and with either direct or collateral lineage to a Confederate officer (Army or Navy), surgeon, or chaplain, or a civilian government official either elected or appointed are eligible to apply for membership. Additionally, Texas Rangers who served in the CSA during 1861-1865 will qualify with proofs. An application fee of \$50.00 plus a one-time genealogy fee of \$20 is required and does not include the annual per capita dues. Annual per capita dues of \$30 are not pro-ratable and are payable with this application for a total amount due of \$100.00.

1. The application form is hot (fillable) and **MUST** be completed on your computer. **We will not accept a handwritten application.**
2. Use the Membership *Application form* and the *Lineage Tree form* if you want to join through an officer ancestor. Use *the Associate Application form* if you do not have an officer ancestor.
3. **For a direct relation** such as great grandfather or great-great grandfather, complete the Lineage Tree Form for each generation including proofs of relationship. For an uncle include the family relationship. For a cousin you must **complete two lineage tree forms**: (1) Your line to this Most Recent Common Ancestor (MRCA) with proofs. (2) From this Most Recent Common Ancestor (MRCA) complete a second lineage with proofs showing each generation to the cousin/uncle, etc.
4. If you are joining on an officer ancestor that has been approved by the UDC, you must complete the Application form and provide a copy of all four pages of your approved UDC application/supplement. Proofs of your ancestor's service must be attached, also. A copy of your birth certificate is required with all applications.
5. Accepted proofs are your birth certificate (required on all applications), death certificates, marriage/divorce records, Bible records, census records, probate packets/wills, military records, pension records, civil government records (for elected or appointed officials), and church records.
6. Please mark the **PERMISSION BOX** to allow or disallow others access to your application and proofs.
7. If your application is approved, you will receive a welcome letter, certificate, and membership card.
8. If you are applying on the membership of your mother, daughter, or sister you must check the LEGACY member box and provide a copy of your birth certificate to prove the link to our member. Contact us for additional requirements.
9. Please fill out the personal biography form and submit with application.

Your application, proofs, and lineage tree charts in addition to a check in the amount of \$100 (\$50 application fee, \$20 genealogy fee, and \$30 per capita dues) payable to "NSDCSAOC" must be mailed to:

Janice Shinn, Assistant Registrar General
24260 Trolley Lane, St. Robert, MO 25584
Email: jshinn1515@gmail.com

Thank you for your interest in honoring your Confederate officer ancestors.